

# Ultimate Leap Dance Center

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## Online Registration Fall/Spring Classes 2025-26

Please read all of these directions carefully. Demand for our dance classes in the past has been very high, and we want to encourage you to know the process, so you have the best chance of getting the classes that you want for your child.

There will be classes that fill right away. If you are partial to a particular day or time or set of classes, our advice is to register at the opening time available to you.

We will be offering a staggered online registration process on June 17, 18, and 19. Your registration date and time will be set to the following as a first-come, first-served offering.

### Opening registration times and dates:

8 - 10 Class Package for \$995: Tuesday, June 17th, 7pm to 8pm

5 - 7 Class Package for \$850: Wednesday, June 18th, 7pm to 8pm

All students: Thursday, June 19th, at 7pm

Families will register all of their children on the first available night for any dancer in their family. So if a family has a package dancer taking 5-7 classes, and another dancer taking two classes, all students can register on the 5-7 package night.

A password will be required to register. You will receive the password by email by Saturday, June 14th. Each night will have a different password allowing the package students to register. Starting Thursday, June 19th at 7pm, no password will be required to register. For those students who wish to register for the 8-10 class package or the 5-7 class package, you will need to fill out the [Google Form](#) indicating you are planning on taking 8-10 classes or 5-7 classes. Filling out this form is how you will receive the password for the Tuesday or Wednesday registration night.

If you are wishing to register one of your children for the 8-10 or 5-7 class package, at checkout you will enter the promotion code ULDCpkg. A message will appear that your current price does not reflect the package price of \$995 or \$850 yet, but ULDC will be notified and will go into your account to reflect the package price and then send you an email. You must continue through the whole checkout process to the Thank You page so that your place in classes are held.

Payment can either be by credit card (4% service charge) or you can drop a check off at the studio either in the black box on the wall to the left of the desk, or in the outside locked mailbox. Payment must be received within 48 hours of registration, otherwise, your spot(s) in class(es) will be canceled.

## Directions to register online:

1. Go to [www.ultimateleap.com](http://www.ultimateleap.com)
2. Click on the registration tab, or click on the registration button to get into Studio Director, or from the Home page, click on the Make a Payment button to get into Studio Director.
3. Enter your email address and password or click “forgot password” if you have never been into Studio Director before. An automated email will be sent to your email address for you to then login. You can reset your password to something that you can remember for the future.
4. **If you have had a student with us before, you have an account. Please do not create a new account, but rather contact us if you don't know what email your account is under.**
5. Once logged in, you can select classes and checkout. You must get to a “Thank You” page for your registration to have been successful.
6. If you selected pay by check, you must drop your payment off at the studio within 48 hours to have your spot in classes held for you. Checks can either be placed in the black lockbox on the wall to the left of the desk, or they can be put in our outside locked mailbox on the brick wall to the right of the purple awning.
7. If you would prefer to pay monthly for a \$50 one-time service fee per year, contact Mary, and she will help you set up monthly payments. At registration, the \$50 service fee and \$25 per student registration fee would be due to hold your child's spot.
8. If your child has a summer birthday after June 19th, and is the younger of the grades in a level, please contact us to make sure the correct classes will come up for registration for your child.

Please feel free to contact us with any questions you might have. We are happy to help!

Email: [ultimateleap@gmail.com](mailto:ultimateleap@gmail.com)

Phone: 608-205-7181

# WWW.ULTIMATELEAP.COM

